

## SELECTION AND MEMBER SERVICES COMMITTEE

MINUTES of a meeting of the Selection and Member Services Committee held in the Swale 1, Sessions House, County Hall, Maidstone on Wednesday, 8 October 2008.

PRESENT: Mrs P A V Stockell (Chairman), Dr M R Eddy, Ms A Harrison, Mr A J King, MBE, Mr K G Lynes, Mrs A D Allen (Substitute for Mr J A Davies) and Mr N J D Chard (Substitute for Mr P B Carter)

ALSO PRESENT:

IN ATTENDANCE: Mrs M Cooper (Democratic Services Manager (Council and Governance))

### UNRESTRICTED ITEMS

- 21. Declarations of Interests by Members in items on the Agenda for this meeting.**  
*(Item 2)*

There were none.

- 22. Substitutes**  
*(Item 1)*

- 23. Minutes - 4 July 2008**  
*(Item 3)*

RESOLVED that the Minutes of the meeting held on 4 July 2008 are correctly recorded and that they be signed by the Chairman.

- 24. Membership Development Charter and Member Development**  
*(Item 4)*

RESOLVED that:-

- (a) achievement of the South East Employers Member development Charter by April 2009 be endorsed;
- (b) the proposed programme of induction and support of Members following the County Council elections be endorsed; and
- (c) the proposed programme of Member Development and Training be endorsed.

- 25. Report from the IMG on Member Information**  
*(Item )*

RESOLVED that, in Mrs Dean's absence, discussion on this report be deferred to an additional meeting of the committee, to be arranged.

**26. Definition of Approved Duties**  
*(Item 5)*

RESOLVED that the Member Remuneration Panel review the proposed revised definition of "Approved Duties" as set out below before referring it to full Council for approval:-

- (a) attendance at KCC premises to undertake KCC business, including attendance at Council, Cabinet and Committees etc (including group meetings) and to undertake general Member responsibilities;
- (b) representing KCC at external meetings, including Parish and Town Councils and those of voluntary organisations where the member is there on behalf of KCC;
- (c) attendance at events organised by KCC and/or where invitations have been issued by County Officers or Members (including Chairman's events and other corporate events, such as those organised following the recent Corporate Assessment); and
- (d) attendance at meetings/events where the Member is an official KCC representative (as determined by the Selection and Member Services Committee) or requested by the Leader or the relevant Cabinet Member.

**27. Outside Bodies - Kent Community Rail Partnership Steering Group**  
*(Item 6)*

RESOLVED that:-

- (a) Mr J Curwood and Mr A Crowther's appointment to the Kent Community Rail Partnership Steering Group be agreed until the elections in 2009; and
- (b) for the purposes of claiming allowances, this appointment be agreed retrospectively.

**28. Regularising Appointments to Outside Bodies**  
*(Item 7)*

RESOLVED that:-

- (a) the principle of creating, maintaining and publishing a centrally held register of membership of outside bodies be agreed; and
- (b) the procedure set out in paragraphs 5 and 7 of the report be implemented, following the County Council elections in 2009.

**29. Overview and Scrutiny - Amendments to the Constitution**  
*(Item 8)*

RESOLVED that this report be deferred to the additional meeting of the Committee following discussions by the three Group Leaders.

**30. Children, Families and Education Policy Overview Committee - new Sub-Committee and revised Terms of Reference for the Children's Champions Board**  
*(Item 9)*

RESOLVED that this report be deferred to the additional meeting of the Committee following discussions by the three Group Leaders.

**31. Publicising and Launching Select Committee Topic Review Reports**  
*(Item 10)*

RESOLVED that this report be deferred to the additional meeting of the Committee following discussions by the three Group Leaders.

**32. Office of Dignity**  
*(Item 11)*

RESOLVED that a detailed report on the award of Honorary Alderman be submitted to the next meeting of the Committee for approval by County Council.

**33. Member Accommodation**  
*(Item 12)*

RESOLVED that the report be noted.